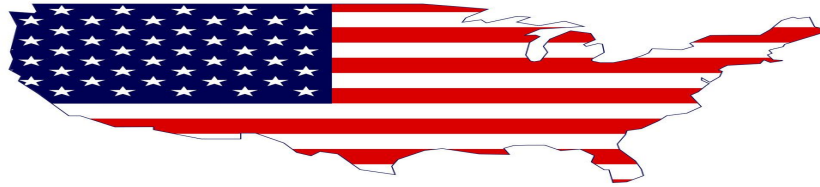


Monday Memo

February 22, 2021



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Never Forget
“We Succeed Together”

Superintendent - Dexter E. Jordan

- 1 **“Nothing ever comes to one, that is worth having, except as a result of hard work.”**
-- Booker T. Washington
2. Staff attendance must be entered in SAMS daily. This is a state requirement.
3. **Teacher attendance is crucial to our success, principals--review your Teacher Attendance data.**
4. **We will be conducting an Internal Audit of the MDE Process Standards. The audit will take place between 10/30/20 through March 31, 2021 (tentatively).** More information is forthcoming.
5. Administrators are expected to record an average of **5 walkthroughs per week** recorded in School Status.
6. All student travel must be approved by Central Office Personnel. The student travel form is located on the District website www.JDCSD.org. Requests are to be approved at least two weeks in advance. Meaning, you should start the process at least a month in Advance.
7. Please review your purchasing guidelines with your staff. The District will not pay for items/services purchased/obtained without proper authorization.

8. Principals, please ensure the American Flag is visible from the street or immediately upon entering the main office area. Please give me a call for more information.
9. Principals, please ensure grades are posted daily. Have a designee assigned to this task.
10. Please make sure the information shared in the Monday Memo is shared with your leadership team and counselors
11. All schools social media tools should be operational. Also, be sure to include @JDCSDSup to the tagline.
12. A.I.R. it out (**AVOID~IGNORE~REPORT**) as well as the character trait of the month must be a part of daily announcements. This includes the Pledge of Allegiance
13. **If EVERYONE IS MOVING FORWARD TOGETHER, WE WILL SUCCEED TOGETHER!!!**
14. Let's ALL remain mission focused "**EDUCATE ALL STUDENTS**".

WHERE WILL THE SUPERINTENDENT BE THIS WEEK:

DAY	DATE	EVENT AND TIME
MONDAY	February 22, 2021	<ul style="list-style-type: none"> ● JEJ Elementary School - Walk through 8am ● Central Office ● JDHS- High School Walk through @ 1pm
TUESDAY	February 23, 2021	<ul style="list-style-type: none"> ● Carver - Walk through 8 am ● Curriculum Meeting with Superintendent @ 8:30 am ● Central office 10:30 am
WEDNESDAY	February 24, 2021	<ul style="list-style-type: none"> ● Central office ● Pine Belt Superintendents Meeting 10 am
THURSDAY	February 25, 2021	<ul style="list-style-type: none"> ● C/O @ 8:00 AM ● Mrs. Norwood @ 12:00 PM - 1:00 PM ● Administration Meeting @ 2:00 PM - 4:00 PM
FRIDAY	February 26, 2021	<ul style="list-style-type: none"> ● C/O @ 8:00 AM - 2:00 PM ● Monday Memo @ 1:00 PM – 2:00 PM ● Feeding Community Drive @ 2:00 - JEJ ● Feeding Community Drive @ 3:00 - JDCHS

“To be released soon”

DISTRICT STUDENT ATTENDANCE GOAL OF 93% OR HIGHER						
	9/30	10/31	11/30	12/31	1/30	2/28
% Present	97.5%	96.3%	93.48%	97.76%	94.8%	
Estimated Cost of Absenteeism						

READING (WEEK of January 19, 2021)						
	JEJ	CES	JDCHS			
Below Proficiency						
On grade level						
Below grade Level						

MATH(WEEK of January 19, 2021)							
	JEJ	CES	JDCHS				
Below Proficiency							
On grade level							
Below grade Level							

**SPOTLIGHT SCHEDULE
2020-2021
“ We Succeed Together”**

Bulletin Board- (1)board on character trait of the month (2) highlights school	Date	Spotlight- Principal /Director will do a brief spotlight
JDCHS	February 22, 2021	Shout out to all students and staff who helped make the first day back to school from virtual learning a success!!
Career Center	February 22, 2021	The CTE Center is happy to announce that our Office Manager has transferred to a teaching position within the district. We hated to see her leave us however, I know she will be great in the classroom. Our CTE spotlight is on the Engineering and Robotics Program taught by Lucy Daughdrill. The program was awarded four grants from the Robotics Education and Competition Foundation. Our students will receive three competition robots (worth \$1500 each) and the field components (worth \$500). Robotic students will program the robots and practice strategies to compete in the 2020-21 competition “Change Up.” The Robotics Education and Competition is known worldwide. Another big thanks to the CTE staff and

		all the great work they do..
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Curriculum and Instruction - Devonshae Harrien

The curriculum team completed PLCs this week on the lesson line to ensure all teachers are still incorporating each step of the lesson during the virtual/hybrid learning mode. Teachers were given the opportunity to share what has worked within their classrooms and collaborate with others within their school sites. The teachers appeared more engaged and willing to share within this type of professional learning community setting. The team will reflect on how future PLC meetings can become more of a sharing experience versus a sit and get approach. The team will continue to highlight the teachers who incorporate the suggestions they share from weekly observations and allow it to guide the meetings each week.

On Tuesday, the team had the opportunity to participate in training with School Status to receive a better understanding of where our longitudinal data is housed within the district and how utilizing the data within this platform is relevant to supporting teachers within the district. All features/tabs within the platform have been shared with the curriculum team for further implementation and support within our schools. Administrators will be trained on the Feedback component of School Status on February 16, 2021. Ms. Harrien had the opportunity to attend the MS ELP Test Administration Training LAS Links to receive information of how the LAS Links Assessment will be administered to our EL students. JE Johnson is the only campus at this time that has EL students. Mrs. Janice Cunningham, JE Johnson’s Lead Teacher, attended that training as well. Lastly, the team engaged in Edgenuity training on specific reports that can be generated within the program, courseware, and Pathblazer (Odyssey) for K-5th grade. The vendor also asked for our teachers to volunteer for the My Path Early Access Program, which is an intervention program that helps provide interventions for Math and ELA. There are specific guidelines teachers must follow in order to participate. Ms. Harrien will encourage the elementary administrators to allow their teachers to participate in the survey. It is a free opportunity that will help support our MTSS Process. Teachers will be allowed to provide the vendor feedback on the program prior to implementation this Fall.

Office of Curriculum and Instruction Contact Info:

Ms. Devonshae Harrien, Director - 601.792.5005 office - 601.408.1377 cell - dharrien@jdcasd.org

Mrs. Andrea Curb, Math Coach - 601.792.5005 office - 601.596.5716 cell - acurb@jdcasd.org

Dr. Elcia Firle, ELA Coach - 601.792.5005 office - 601.517.2497 cell - efirle@jdcasd.org

Upcoming MDE Professional Developments:

Ongoing Topic for Professional Development - All Year
<https://www.trumba.com/calendars/MDE>

<http://sresa.msresaservices.com/>

Director of Federal Programs- John Daley

Principals, please make sure each of your new teachers has an experienced mentor teacher. Those individuals should have time to meet. Please document.

MDE Annual Fiscal Conference (Virtual) - February 22-24

Mr. Daley will be out on Thursday, February 18, 2021, to attend the Pine Belt Federal Programs Directors Consortium Meeting.

Wednesday, February 24 - 3:30 MDE Meeting for High School Administrators & Counselors

Federal Programs Department Contact Information:

John Daley, Director of Federal Programs - 601-792-2703 - jdaley@jdcasd.org

Carleana Davis, Federal Programs Bookkeeper/Secretary - 601-792-2702 - cdavis@jdcasd.org

Director of Special Services and Health Services- Dr. Subrina Mason

The Exceptional Education Department has completed the Dyslexia Screener for all 1st grade students at Carver Elementary and J.E. Johnson Elementary. If you have a 1st grade student that hasn't been screened for Dyslexia, please contact Dr. Subrina Mason at 601-792-5441.

Gifted Education (Parachute): Attention Parents/Guardians of JDCSD 2nd and 4th graders; the Gifted Education (Parachute) department is seeking any and all 2nd and 4th grade students who would like to be tested for possible entry into our Parachute program. This is a program for intellectually gifted students. We encourage all students in the grades mentioned to get screened as soon as possible. If you are interested in having your child screened, please do one of the following: notify your child's teacher, notify Mrs. Ellen Harper, Parachute teacher, at esmith@jdcasd.org or notify Dr. Subrina Mason, Director of Gifted Education, at 601-792-5441. After we are notified, we will send you a permission slip for testing, and then we will schedule a date and time for your child to be screened/tested. Thank you!

CHILD FIND:

The Jefferson Davis County School District is participating in an ongoing statewide effort to identify, locate, and evaluate children birth through the age of twenty-one who have a physical,

mental, communicative and/or emotional disability. Early identification of children in need of special education experiences is most important to each child. Furthermore, this information gathered from contacts with parents and other agencies will be used to help determine present and future program needs as progress is made toward the goal of providing a free appropriate education to all children with a disability. Please contact Dr. Subrina Mason, Child Find Coordinator for Jefferson Davis County School District, if you know of any children who may have a disability by calling 601-792-5441, email: smason@jdcSD.org or by writing to her at the following address: P. O. Box 1197, Prentiss, MS 39474.

The Child Find Person implements child identification, location and evaluation of children birth through twenty-one who have a disability, regardless of the severity of their disability, and who are in need of special education and/or related services. The Child Find Coordinator works with the local Head Start, Human Services, Health and Mental Health agencies, as well as local education agencies, physicians and other individuals to identify and locate children out of school and in school who may be in need of special education services.

We now have 17 special education teachers, 2 paraprofessionals, 3 speech therapists, and 1 behavioral specialist in our district providing services to students who have a physical, mental, communicative and/or emotional disability.

Free Resource information for teachers and parents: *Special Ed Connection*

www.specialedconnection.com

Login information:

Parents/Family:

Login: msfam3300 Password: family

Teachers:

Login: mstea3300 Password: teacher

December 1 Count for Exceptional Education

Jefferson Davis County High School	39
Carver Elementary School	56
J. E. Johnson Elementary	82
School 500 (Head Start and Private School)	17

Total= 194

Communications Coordinator - Carleana Davis

I will review the Monday Memo on WEDNESDAY to have it ready for the Superintendent on Friday's.

Therefore, I will work with everyone, so that all updates on the Monday Memo document are done before I have my review with Mr. Jordan. Also, please **add a date to your new information** in the document. Even in the **"SpotLight" section on the Monday Memo needs to have dates added**, so I will know that the information is new.

- Please thoroughly review all flyers, forms, etc., before sending them to the Central Office for distribution or posting to social media/websites. For district-wide mass email distribution, please allow 2 days prior notice when sending requests.
- If you have any submissions that you would like included in our district-wide newsletter, please send them to Carleana Davis, cdavis@jdcsd.org.
- Please be sure to keep me updated on any special events and projects that you have going on at your school or within your department so that I can help share your content in the appropriate outlets. Prior notice is appreciated.

Director of Student Services- Dr. Jason Mcleod

Greetings,

As we move into our "Phase 1" of our school reopening plan, our excitement for providing support for your departments is at an all time high. In our quest to provide a safe and nurturing environment, we would like to remind all our staff that we will continue to disinfect and sanitize each campus on a three week rotation. The dates for our deep disinfectant and sanitizing process is as follows: February 19, 2021, March 12, 2021, April 9, 2021, April 30, 2021, May 21, 2021 and June 11, 2021.

This week our goal is to ensure that each campus site is equipped with an ample amount of PPE. We will also be monitoring the bus services department to ensure our students are following guidelines provided for safe travels. We will also be working with our counseling department to ensure our virtual students are active.

As it relates to safety, please remember the following: all lights should be turned off at the end of the day including all electronic devices (smart boards, computers, etc), all doors should be locked, all gates should be locked, and the last person on site should notify site

administration when they have left the building. Also, please do not prop doors open and keep your heating units at between 75 and 78 (do not move the temperature constantly--it causes the unit to malfunction).

We must remember to hold our school level Crisis Management meetings with our Crisis Teams as well as complete our safety drills. This is considered our first month with students and we must complete several drills this month as we have half the student population (each set must experience a drill of each type). Please keep all agendas and sign in sheets in a binder in the office.

As it relates to maintenance, please remember to submit a helpdesk ticket as well as place your information in your site administrator's google document.

I look forward to continuing our work this school year.

JEFFERSON DAVIS COUNTY SCHOOLS STUDENT SERVICES

GOALS

1. Increase the percentage of students that have less than 3 discipline referrals through collaborative measures with PBIS committees, administrators and school counselors
2. Increase the average daily attendance rate by 3% through consistent and timely delivery of students to school and home through a safe and orderly transportation service
3. Provide a safe, orderly, and nurturing environment through timely review and correction of any and all building and grounds issues
4. Maintain and Increase Parental Involvement

Jefferson Davis County Schools Student Services

IMPORTANT PHONE NUMBERS

Office of Student Services---601-792-4888

Mrs. Denise Booth, Coordinator

Office of Transportation----601-792-5005

Ms. Juanita Norwood, Secretary

Mr. Terry Hathorn, Director

Office of Maintenance 601-792-4888

YouthCourt Representative

Mr. Payne, YC Rep

MSIS - Month 5 submitted successfully. Working with the truancy office regarding student attendance.

Technical Support for students Chromebook Devices

The process for contacting technical support for students chromebook devices:

- 1) The Lead Teacher is the office where students need to report device problems.
- 2) The Lead Teacher calls OIT Helpdesk @ **(601) 792-5125** to report chromebook technical issues and a ticket will be opened for tech assistance
- 3) The Technician works with the student device and communicates with the Lead Teacher for resolution (Device is fixed or swap with a new device)

The OIT is working with the TIG company on repairing chromebook devices sent from the schools.

The month of February 2021 is designated as **“CyberSecurity / Cyber Awareness Month”**. Each counselor will provide training opportunities to students that targets overall online safety behavior on Friday, February 19th and 26th . All training sessions for students will be virtual.

A collaborative partnership with the Director of Federal Programs, Director of Technology, and other District Administrators is now in place to create a winning budget plan to spend **the ESSER federal funding** for necessary improvements in the district. Quotes are being prepared at this time. Vendor walk through of campuses are being done to ensure all technology needs have been identified.

New promethean panels and webcams have been ordered for the Jefferson Davis County High School to be installed in teacher classrooms. **Promethean is experiencing shipping challenges; therefore, no tentative installation date can be provided from the vendor at this time.**

The Superintendent Cabinet will review the approval and acceptance for the 392 hotspot devices on the **T-MOBILE PROJECT 10MILLION** program offer. The next step is to identify how many devices the district would like to utilize, and which plan those devices to be assigned. Reviewing survey data from the Student Registration system.

New Systems being implemented:

1. Remote Worker System - Central Access
2. VersaTrans - OnScreen and My Stop System
3. HMH/Think Central Digital content - Houghton Mifflin, and Harcourt - Teachers need it for digital materials

Principal - Career and Technical - Willie Armstrong

CTE Director went out to some of our students' homes to find students that have not been logging into google nor picking up packets. Therefore, we are talking with parents to get those students onboard and update with their work. CTE Director will be going to a Directors meeting in November. Shout out to the CTE Staff is continuing to do a great job with making sure that all students are getting their assignment completed and on time.

Principal- Jefferson Davis County High School- Carrie Hammond-Walker

Hello JDCHS Parents and Students,

We are back at it!!!! We have safely returned to a hybrid schedule. We will continue on the track we were on prior to returning to virtual learning. Please stay on top of all grades. The end of 3rd term will be upon us soon. Also reach out to Principal Walker if you have any questions or concerns.

❖ 2020-2021 3rd Term Schedule for 9th- 11th-grade students

- > Schedule for students
 - 7:20 Arrival of Buses, students report to the cafeteria for grab and go breakfast.
 - 7:20-7:55 Breakfast in classrooms and morning remediation
 - 8:00-8:55 1st Rotation
 - 9:00-9:55 2nd Rotation
 - 10:00-11:25 3rd Rotation and Lunch (Lunch will be delivered to classrooms)
 - 11:30-12:25 4th Rotation
 - 12:30-1:10 5th Rotation
 - 1:10 Dismissal
- > Classes in Rotation (Students will move within their Pods, teachers will stay stationary).
 - 9th Grade
 - Algebra 1 (Audevert)
 - Biology 1 (Sullivan)
 - English 1 (Byther)
 - MS Studies/Geography (Levy)
 - *Exploring Computer/ Lab Elective Time (Price)
 - 10th Grade
 - Geometry (Brumfield)
 - Chemistry (Gray)
 - English 2 (Saucier)
 - World History (Harper)
 - *Elective Lab Time (R. Burns)
 - 11th Grade
 - Algebra 2 (Magee)
 - Human A and P (Pitts-Reedy)
 - English 3 (Reese)
 - U.S. History (Fink)
 - *College and Career/ Lab Elective Time (Myers)

❖ Seniors

- > 100% attend school on Fridays
- > Must be available for all Google Meets Monday-Friday
- > Transportation
 - Guardian may Drop Off and Pick Up
 - Students may Drive (with proper decal)
 - Bus Riders
- > Breakfast/Lunch
 - Grab and Go for breakfast
 - Food will be delivered to classrooms for Lunch
- > Schedule
 - 8:00 Start
 - 1:30 Dismissal
 - The rotation schedule may vary.

- > Supervision
 - Students will be under the supervision of core teachers and administrators.
 - High School Staff
 - Mrs. Shorts (English)
 - Mr. Forrester (Economics/Government)
 - Mr. Magee (Math/ SREB)
 - Mrs. Reedy (Zoology)
 - Gholar (Dual Enrollment/ Spanish)
 - Rotations of Elective Teachers (Facilitators for online learning)

Principal- Carver Elementary School - Dr. Crystal Haynes

Greetings from CES:

We are so excited to have students once again walking the hallways of Carver Elementary School. It gives me great joy to see their faces. Just a reminder that AA students will come to school each Monday and Tuesday, and BB students will come to school each Wednesday and Thursday. Student Attendance is very important and truancy will be enforced. Classroom assignments must be completed and submitted on time to ensure proper credit. Each Friday we invite students to participate in remediation activities with teachers. Participation is strongly encouraged. As we continue to move forward, we solicit your continued support and partnership. Please contact the office if you require additional information, support, or assistance at (601) 943-5251.

- ◆ 02/15/21- President's Day- No school
- ◆ 02/19/21- Friday Remediation

Principal- J E Johnson Elementary School - Johnnel Stewart

Hello! J E Johnson Elementary has started back with our Hybrid schedule. We are happy to see our students faces and back to normalcy, in a sense. Friday remediation for select students will be every Friday. Please check inside of Google Classrooms, Schoology, School Status messages, and/or student emails for invite. Our teachers are also providing virtual remediation every Tuesday and Thursday afternoon. Please encourage students to take advantage of another learning opportunity. Attendance is very important! Students must be attached to instructional learning daily to be marked present. Please access Active Parent to see grades. Like us on Facebook to get current updates and information as well. WiFi is available at school campus parking lots, near Central Office, and the old J E Johnson campus. Please utilize this service to log on to virtual lessons and to complete and submit assignments. Thanks to all parents, staff members, and community members for all you do for our students at J E Johnson Elementary! Please contact the school at 601-792-4581 if you have any questions.

#PrideInOurStride

Upcoming Events:

- Monday, February 15, 2021- Presidents Day- No School for students

Human Resource - Brenda Walker

EMPLOYEE LEAVE: If an employee is out more than 3 days, we will need a doctor's excuse. We will also need to reach out to the employee. This is for ANY TYPE of leave (FMLA, COVID, etc.)

COVID LEAVE: Emergency Paid Sick Leave

The credentials for COVID leave are as follows:

- Up to 80 hours/10 days/2 weeks of paid sick leave at 100% of employee's regular rate (capped at \$511 per day)
 - Qualifying reasons:
 - Employees that have tested positive, documentation required from healthcare providers.
 - Employee has been advised by a healthcare provider to self-quarantine/isolate related to COVID-19, documentation required.
 - Employee is displaying COVID-19 symptoms and is seeking a medical diagnosis
- Caring for another individual that requires the employee's care
 - Up to 80 hours/10 days/2 weeks of paid sick leave at two-thirds of employee's regular rate (capped at \$200 per day)
 - Qualifying reasons:
 - To care for an individual who has tested positive, documentation required
 - To care for an individual who has been advised by a healthcare provider to self-quarantine/isolate related to COVID-19
 - To care for a child whose school or place of care is closed or unavailable due to COVID-19 precautions.
- **Expanded Family Medical Leave is Offered:**
 - An employee is unable to work or telework in order to care for their child whose school or place of care is closed or unavailable due to COVID-19 related reasons
 - One 12-week leave allotment for FMLA (Does not alter the way regular FMLA does)

- First 10 days are unpaid unless
 - Eligible under the two-thirds pay, or
 - Personal accumulated leave is available
- Remaining 10 weeks of leave is paid at two-thirds of the employee's regular compensation rate, capped at \$200 per day

BENEFITS OFFERED: The following are benefits that are offered to our employees:

- State of Mississippi Group Health Insurance - 1-800-709-7881
- State of Mississippi Life Insurance - 1-800-709-7881
- Group Dental Insurance - 1-800-521-2651
- Group Vision Insurance - 1-800-507-3800
- Cancer/Intensive Care/Life Insurance - 601-940-9871 (Bart Carter)
- Tax Sheltered Annuity - 601-940-9871 (Bart Carter)
- Short-term Disability - 1-800-662-1113
- Tax-Sheltered Medical Spending - 601-940-9871 (Bart Carter)
- Tax-Sheltered Dependent Care - 601-940-9871 (Bart Carter)
- Mississippi Deferred Comp. - 1-800-846-4551

RETIREMENT BENEFITS: Our retirement system is PERS of Mississippi. The phone number is 1-800-444-7377, and you can also visit their website at www.pers.ms.gov. Each employee has to contribute 9% of their gross wages each month, and the employer contributes 17.40% each month.

TIER 1: Hired on or **before June 30, 2007**, you are vested after 4 years of membership service. You can retire with 25 years of creditable service at any age or age 60 and vested. You are eligible for Partial Lump Sum Option (PLSO) with 28 years of creditable service or age 63 and vested.

TIER 2: Hired **between July 1, 2007 and June 30, 2011**, you are vested after 8 years of membership service. You can retire with 25 years of creditable service at any any age or age 60 and vested. You are eligible for Partial Lump Sum Option (PLSO) with 28 years of creditable service.

TIER 3: Hired **on or after July 1, 2011**, you are vested after 8 years of membership service. You can retire with 30 years of creditable service at any age or age 60 and vested. You are eligible for Partial Lump Sum Option (PLSO) with 33 years of creditable service.

KNOW YOUR BENEFITS: The website to see more details on your health insurance is knowyourbenefits.dfa.state.ms.us.

You can set your own myblue account by visiting myblue.bcbsms.com. This will allow you to create a username & password. You will be able to see personal information on your life and health insurance.

WELLNESS VISIT:

Please remember to go get your Wellness Visit. We get one free every year. Be sure to tell your provider it's your wellness visit, and you don't have to pay anything for it. We want you to "Stay Healthy".

You may also call Ms. Brenda Walker at 601-792-2146 or Ms. Markeshia Hammond 601-792-5422.

PROFESSIONAL DEVELOPMENT:

MDE is offering free Professional Development. Please visit their website and go to:

- Directory
- Professional Development
- Professional Development Calendar

Please take advantage of the training that will be beneficial to you.

OPEN ENROLLMENT (HEALTH INSURANCE)

If you have **NO CHANGES**, there is nothing you will need to do.

There will be a **RATE INCREASE**, and it will be deducted from your December paycheck, to go into effect on January 1, 2021.

We will be sending out the new rates, along with the enrollment form very soon.

STUDENT LOAN FORGIVENESS APPLICATIONS - If you would like to apply for student loan forgiveness, applications have been emailed to you to complete. You can visit the website at StudentAid.gov/publicservice to find out more information.

WORK FROM HOME - The next (2) days everyone will be working from home. We will return back to work in the buildings on Monday, December 14, 2020. The instructional staff who have chosen to work from home, are the only ones that will not report to their buildings. Please continue to do those things to keep the district going as we try to get through these trying times. Thank you all for what you do!

COVID TESTING - If you were sent home by the district due to exposure, we **MUST HAVE** your test results. Send them to bwalker@jdcSD.org & mhammond@jdcSD.org in order to pay you for COVID leave for the 48 hours (2 days). You need to test **AFTER** the 48 HOURS. If you test negative, you will need to isolate yourself when you return back to the building. If you test positive, do not return to the building. You need to quarantine yourself, and retest after 10 days if you are showing no symptoms. If you

still test positive, you will remain off for a total of 14 days, and it may run into FMLA Leave.

If you were exposed or tested positive and you were not at work, we still have to see a positive test result from you or the person who is positive in order to pay you under the COVID leave. If you are the main caregiver of someone that has tested positive, or who has to quarantine, we will need that documentation. You need to go be tested if you feel like you were exposed, and could possibly have contracted the virus. **If we do not see the results, we can't pay you under COVID leave.** Please continue to social distance and wear your masks.

They are looking at changing the total quarantine days from 14 to 7 days. Quarantining helps to stop the spread of the infection to others.

COVID LEAVE PAY EXPIRING - Please be aware that COVID Leave will be expiring on **3/31/2020**. You will have to use your sick or personal leave time. Please be mindful because it could cause you to go into dock pay.

INSURANCE OPEN ENROLLMENT - Open enrollment for insurance coverages will begin next month in February. We will let you know when the insurance team will be at your location. Please make sure to see the representative, so they can explain to you what coverages you have, and make any necessary changes. Any new changes will be effective April 1, 2021.

W2'S & 1095'S ARE READY IN ACTIVE RESOURCES

SPRING BREAK WILL BE THE WEEK OF MARCH 15, 2021 - MARCH 19, 2021..!!

INSURANCE OPEN ENROLLMENT SCHEDULE:

IT'S THAT TIME AGAIN....BART CARTER AND HIS TEAM WILL BE HERE ON THE FOLLOWING DATES TO SET US UP FOR OUR INSURANCE COVERAGES WHICH WILL BE EFFECTIVE APRIL 1, 2021. PLEASE MAKE SURE THAT YOU GO AND SEE THEM. IT'S IMPORTANT THAT YOU KNOW WHAT BENEFITS YOU HAVE.

FEBRUARY 16, 2021 - CARVER ELEMENTARY
FEBRUARY 17, 2021 - J.E. JOHNSON ELEMENTARY
FEBRUARY 18, 2021 - JEFFERSON DAVIS COUNTY HIGH SCHOOL
FEBRUARY 18, 2021 - VO-TECH & CENTRAL OFFICE

Director of Food Service -

Just getting started back to serving meals, trying to work out problems as soon as they arise. Getting a good number for meals that need to be prepared has been a little tricky but we are communicating each day for what we could have done differently and what our plans for the next day will be.

Meals are still being delivered to homes due to all students virtual at this time. Working with Mr. Jordan & Dr. McLeod on another possible food box delivery. Trying to finalize Bassfield and Prentiss Food Delivery Bus Routes.

Director of Food Services, -

Sheila Copeland - 601-792-2712
Jason McLeod - 601-792- 4888