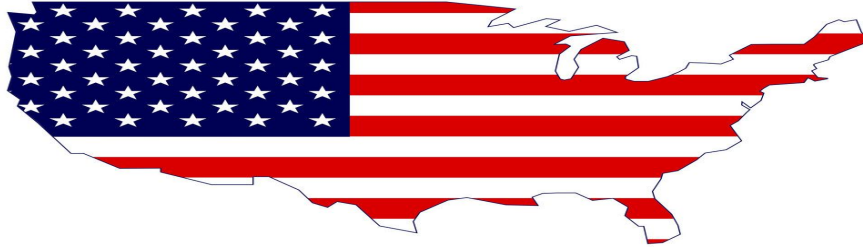


Monday Memo

October 12, 2020



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Never Forget

“We Succeed Together”

Superintendent - Dexter E. Jordan

1 “Few things can help an individual more than to place responsibility on him, and to let him know that you trust him.”

-- **Booker T. Washington**

2. Staff attendance must be entered in SAMS daily. This is a state requirement.

3. **Teacher attendance is crucial to our success, principals--review your Teacher Attendance data.**

4. Please bring a copy of your communication plan to the October 8th Administrators' Meeting. **A copy of schools plan need to be sent to the Superintendent of Education on October 9th, 2020 for his review.**

At a minimum, the plan must include how you communicate with parents, faculty, and community partners. Attached, is a copy of an old communication plan. Please research other plans as well. Communication is key to our success. As a reminder, all school sites must have a communication plan. This communication plan must include how you communicate internally and externally. Special focus will be placed

on communication and follow through. If we are not able to meet a deadline, please communicate that to the requestor.

5. **We will be conducting an Internal Audit of the MDE Process Standards. The audit will take place between 10/30/20 through November 16, 2020 (tentatively).** More information is forthcoming.
6. Administrators are expected to record an average of **5 walkthroughs per week** recorded in School Status.
7. All student travel must be approved by Central Office Personnel. The student travel form is located on the District website www.JDCSD.org. Requests are to be approved at least two weeks in advance. Meaning, you should start the process at least a month in advance.
8. Please review your purchasing guidelines with your staff. The District will not pay for items/services purchased/obtained without proper authorization.
9. Principals, please ensure the American Flag is visible from the street or immediately upon entering the main office area. Please give me a call for more information.
10. Principals, please ensure grades are posted daily. Have a designee assigned to this task.
11. Please make sure the information shared in the Monday Memo is shared with your leadership team and counselors
12. All schools social media tools should be operational. Also, be sure to include @JDCSDSup to the tagline.
13. A.I.R. it out (**AVOID~IGNORE~REPORT**) as well as the character trait of the month must be a part of daily announcements. This includes the Pledge of Allegiance
14. **If EVERYONE IS MOVING FORWARD TOGETHER, WE WILL SUCCEED TOGETHER!!!**
15. Let's ALL remain mission focused "**EDUCATE ALL STUDENTS**".

WHERE WILL THE SUPERINTENDENT BE THIS WEEK:

DAY	DATE	EVENT AND TIME
MONDAY	October 12, 2020	<ul style="list-style-type: none"> ● Superintendent Cabinet Meeting ● Meeting with Dr. Mcleod- Policy updates ● Central Office ● Board Meeting @ 4:30 pm
TUESDAY	October 13, 2020	<ul style="list-style-type: none"> ● Central Office ● Superintendents meeting @ Pearl River Board Meeting 11:30 am - 2 pm
WEDNESDAY	October 14, 2020	<ul style="list-style-type: none"> ● JEJ Principal conference

		meeting with Superintendent @8:30 am • Superintendent Meeting with Technology Director @ 10 am - Central Office
THURSDAY	October 15, 2020	• Administration Meeting at 11:30 a.m. - 2:30 p.m. • Curriculum Meeting with the Director(Harrien) @ 4:00p.m.
FRIDAY	October 16, 2020	• Remediation Friday's • Central Office • Monday Memo @ 1:00 p.m. – 2:00 p.m.

“To be released soon”

DISTRICT STUDENT ATTENDANCE GOAL OF 93% OR HIGHER						
	9/30	10/31	11/30	12/31	1/30	2/28
% Present	97.5%					
Estimated Cost of Absenteeism						

READING (WEEK of October 13, 2020)						
	JEJ	CES	JDCHS			
% Active						
Pass Rate %						
Goal Met						

MATH (WEEK OF October 13, 2020)

	JEJ	CES	JDCHS					
% Active								
Pass %								
Goal Met								

**SPOTLIGHT SCHEDULE
2020-2021
“ We Succeed Together”**

Bulletin Board- (1)board on character trait of the month (2) highlights school	Date	Spotlight- Principal /Director will do a brief spotlight
JEJ Elementary	October 12, 2020	I am very proud of my teachers and the effort they are putting forth with virtual learning. I will like to give a shout out to all support personnel that helped make progress monitoring a smooth success.
Carver Elementary	October 12, 2020	The faculty and staff of G.W. Carver continues to work diligently to ensure the academic success of all students. It is an honor to work with such an outstanding group of educators who continue to rise to all challenges during this time.
JDCHS	October 12, 2020	We shine the brightest light on our two students who have been selected as new members of the State Superintendent's Advisory Council. This is a big deal!!!! Congratulations ladies. We know you will represent our school and school district well.

		<p>Azarria Miller - JDCHS Jefferson Davis County School District</p> <p>Na'Khia Arnold - JDCHS Jefferson Davis County School District</p>
Alternative School	October 12, 2020	In the Office of Student Services, we are excited about the opportunity to serve our district. As such, we are highlighting our Student Services Coordinator, Mrs. Denise Booth, this week for her hard work.
Career Center	October 12, 2020	I had the opportunity to meet with the Pine Belt CTE Directors. This was my first time meeting with them, they shared a lot of information that was helpful to me being a new Director and for the CTE program as a whole. On September 23rd and 24th, I will be attending the CTE Administrators' Academy, our schedule time is 8:00am till 3:30pm. This will be a Virtual Meeting.

Curriculum and Instruction - Devonshae Harrien

The week of September 14, 2020, the Curriculum and Instruction Department worked on confirmation with MDE regarding the instructional support from our MDE Literacy Coach at JE Johnson Elementary School. We, with our cabinet members, confirmed our attendance procedures and began tracking student attendance from September 1. We had to allow time for our no-shows and student transfers to populate within the system. Administrators were also provided a Weekly Virtual Agenda to document teacher tasks during the week. These are to be turned in each Friday to Mr. Jordan and the curriculum department. Remediation Fridays were also established to allow time for struggling students to come have face-to-face remedial and/or enrichment instruction. This process began on Friday, September 18, 2020. Exceptional

education teachers will also provide remediation for their students based on their IEP goals. Teacher attendance will be input into SAMs by each building-level secretary. Ms. Harrien visited each campus to ensure this process was understood. Progress reports were to be disbursed to all students on Friday, September 18, 2020. JDCSD also provided a letter of support for the Algebra Nation mathematics program provided by MDE. Mrs. Graves, JDCHS Counselor, worked with the curriculum team to confirm upcoming events: ASVAB Testing, ACT Bootcamp, FAFSA Day, and College Day. Mrs. Trotter, Kids First, LLC, also came to the district to work with the team on finalizing the instructional support schedule, developing PLC topics for the upcoming weeks, and PLC norms.

The week of September 21, 2020, the Curriculum and Instruction Department worked on finalizing the Professional Development Schedule for the District-Wide PD on Tuesday, October 6, 2020. Teachers and staff will engage in enCASE training and training with Edgenuity. We worked with the technology department on integrating STAR data for K-8th grade to align with Edgenuity and confirmed JDCHS implementation of the Pathway diagnostic for Edgenuity to give them some baseline data. The enCASE platform will be our method of district-wide assessment administration for K-8th grade and all subject area tests. Kindergarten will be provided a paper-pencil assessment for the first nine weeks only due to their developmental skills. District-wide assessments will be administered October 12 - 23, 2020. Each school site will develop their own schedule for testing. The instructional coaches began their instructional schedules and rotations within the school sites. Ms. Harrien completed phone conferences with all outstanding consultant contracts. Plans were developed with The Kirkland Group, M2M Consulting, and Triumph Consulting. All contracts will be fulfilled by Tuesday, September 30, 2020. Exceptional education has decided to provide face-to-face opportunities three times per week due to their caseloads. The team, at the request of the administrator, will change JDCHS's PLC Dat to Thursdays. Mathematics will be at 10:30 am, and ELA will be at 12:30 pm. Ms. Harrine and Mr. Jordan met to confirm the report card distribution for Friday, October 31, 2020. Ms. Harrien also suggested that Remediation Recovery be completed to allow students the opportunity to offset any failing grades. The deadline to complete any remediation for the first nine weeks will be Friday, October 23, 2020. Our focus will be to help assist any struggling teachers identified through coaching support. We want to ensure each administrator has instructional support for improvement plan efforts. On Friday, September 25, 2020, Ms. Harrien attended the Pine Belt Curriculum Directors Consortium Meeting in Columbia, MS. The information on the MS Shared Digital Consortium with Mackin and S-RESA was provided. Mrs. Alegria is working on this process for the district via AIRS. Most districts are revisiting their reopening plans to address deficit data of students. ELL students are receiving support face-to-face through the University of Southern MS. Ms. Harrien will share this information with Mr. Daley, Federal Programs Director. Most districts carried over their Professional Development Plans from the previous year. They provided the group with topics such as: technology integration, communication, and book studies (i.e. Ruby Payne). Ms. Harrien will work to

streamline the previous year's plan to address the needs of the district.

The week of September 28, 2020, the Curriculum and Instruction Department worked on finalizing the integration of STAR and Edgenuity for K-8th grade. We also confirmed that JDCHS would administer the diagnostic through Edgenuity during the same timeframe as DWA. Ms. Harrien confirmed professional development opportunities with Study Island and Renaissance. School Status is the next focus of confirmation needed. We completed diagnostics for iReady and STAR for the K-8th grade grade spans. K-3rd Readiness data will be compiled from both elementary schools and submitted to MDE. Ms. Harrien had the opportunity to attend a MDE sponsored District Testing Coordinator Training for Fall testing on Thursday, October 1, 2020. JDCSD will not test in the fall. All MAAP testing will be provided this spring. The counselors, Lead Teachers, Behavioral Specialist, and Ms. Harrien also attended a MTSS Training by MDE on Tuesday, September 29, 2020. Notes and materials will be shared with all participants and administrators, so they are able to develop their teams and train their individual school sites. During the instructional coaching debriefing, the team identified "hot spot" teachers to help provide instructional support for administrators. The list will be compiled and shared with each building-level administrative team. During the administrative meeting, Ms. Harrien informed each administrator of the Important Events and Dates Calendar that was created. This will help assist everyone with deadlines, meetings, and any upcoming training. All Superintendent Cabinet Members have editorial rights to add dates of their choice. Ms. Trotter, Kids First, LLC, is within the district on Friday, October 2, 2020 to continue the work with the team on the Coaching Cycle and curriculum expectations. We have also discussed other upcoming PLC topics for the district. Due to our Fall Break on Monday, October 5, 2020, the PLC for JE Johnson and observations for JDCHS and Carver had to be adjusted. Notations were made on the Instructional Coaching Schedule.

Office of Curriculum and Instruction Contact Info:

Ms. Devonshae Harrien, Director

601.792.5005 office

601.408.1377 cell

dharrien@jdcasd.org

Mrs. Andrea Curb, Math Coach

601.792.5005 office

601.596.5716

acurb@jdcasd.org

Dr. Elcia Firle, ELA Coach

601.792.5005 office

601.517.2497

efirle@jdcasd.org

Upcoming MDE Professional Developments:

Director of Federal Programs- John Daley

Alpha Card Training, Wednesday, October 7, 2020, @ 10:00 A.M.

Title I Crate Training, Friday, October 23, 2020, @ 9:00 A.M.

Mr. Daley will be out on Thursday, October 15, 2020, to attend the Pine Belt Federal Programs Directors Consortium Meeting.

Our next SRO Meeting will be Wednesday, October 28, 2020, at 1:00 P.M.

Our next Lead Teacher Meeting will be Wednesday, October 28, 2020, at 2:00 P.M.

Federal Programs Department Contact Information:

John Daley, Director of Federal Programs - 601-792-2703 - jdaley@jdcisd.org

Carleana Davis, Federal Programs Bookkeeper/Secretary - 601-792-2702 - cdavis@jdcisd.org

Director of Special Services and Health Services- Dr. Subrina Mason

The office of Special Services/Health Services is offering engaging, hands-on co-teaching and differentiated instructional training to general education and special education instructional teams. The training will focus on Co-teaching and Differentiated Instructional Strategies. Contact Dr. Subrina Mason to schedule training 601-792-5441

The office of Special Services/Health Services is offering engaging, hands-on co-teaching and differentiated instructional training to general education and special education instructional teams. The training will focus on Co-teaching and Differentiated Instructional Strategies. Contact Dr. Subrina Mason to schedule training. 601-792-5441.

The office of Special Services offers Psychometry Services for students who may be in need of a placement test or an achievement test. Please contact Dr. Subrina Mason, M.Ed, LCMHT, Ed.S, Ed.D

The Office of Health Services and Jefferson Davis County School District's School Nurse developed a PowerPoint presentation/training module that will cover common health conditions in the school setting, and emergency treatment. The training will provide basic

information on student medication, consent given, diabetes, asthma, food allergies, anaphylaxis, seizures and the emergency management of these conditions. This training is extended to all schools and staff members who care for students with these types of conditions. Contact the **School Nurse or Dr. Subrina Mason** to schedule training. The goal is to have all school training completed by December 2020.

Pine Belt Mental Healthcare provides Day Treatment Services Monday.-Friday from 11:00 a.m. - 4:00 p.m. @ Pine Belt Mental Healthcare Office located on J.E. Johnson Road, Prentiss, MS. For more detail about this program you can call 601-792-4872 or call Dr. Mason @ 601-792-5441.

Gifted Screening has started for grades 2nd - 6th. For more information please contact Dr. Subrina Mason at 601-792-5441.

Communications Coordinator - Carleana Davis

I will review the Monday Memo on Thursday to have it ready for the Superintendent on Friday's. Therefore, I will work with everyone, so that all updates on the Monday Memo document are done before I have my review with Mr. Jordan. Also, please **add a date to your new information** in the document. Even in the **"SpotLight" section on the Monday Memo needs to have dates added**, so I will know that the information is new.

- Please thoroughly review all flyers, forms, etc., before sending them to the Central Office for distribution or posting to social media/websites. For district-wide mass email distribution, please allow 2 days prior notice when sending requests.
- If you have any submissions that you would like included in our district-wide newsletter, please send them to Carleana Davis, cdavis@jdcasd.org.
- Please be sure to keep me updated on any special events and projects that you have going on at your school or within your department so that I can help share your content in the appropriate outlets. Prior notice is appreciated.

Director of Student Services- Dr. Jason Mcleod

Greetings,

As we embrace the end of our first nine weeks, we must remember our CDC guidelines and District Safety protocols during this pandemic. We would like to remind all our staff that we will continue to require all staff and students in our buildings to wear a mask, social distance and sanitize their hands often. This week our goal is to ensure our internal audit team is prepared to begin "Internal Success". We will also be working with our

transportation department in building our routes for buses.

As it relates to safety, please remember the following: all lights should be turned off at the end of the day including all electronic devices (smart boards, computers, etc), all doors should be locked, all gates should be locked, and the last person on site should notify site administration when they have left the building. Also, please do not prop doors open and keep your air conditioning units at 70 (do not move the temperature constantly--it causes the unit to malfunction).

We must remember to hold our school level Crisis Management meetings with our Crisis Teams as well as complete our safety drills throughout the year. Please keep all agendas and sign in sheets in a binder in the office.

As it relates to maintenance, please remember to submit a helpdesk ticket as well as place your information in your site administrator's google document.

JEFFERSON DAVIS COUNTY SCHOOLS STUDENT SERVICES

GOALS

1. Increase the percentage of students that have less than 3 discipline referrals through collaborative measures with PBIS committees, administrators and school counselors
2. Increase the average daily attendance rate by 3% through consistent and timely delivery of students to school and home through a safe and orderly transportation service
3. Provide a safe, orderly, and nurturing environment through timely review and correction of any and all building and grounds issues
4. Maintain and Increase Parental Involvement

Jefferson Davis County Schools Student Services

IMPORTANT PHONE NUMBERS

Office of Student Services---601-792-4888

Mrs. Denise Booth, Coordinator

Office of Transportation----601-792-5005

Ms. Juanita Norwood, Secretary

Mr. Terry Hathorn, Director

Office of Maintenance 601-792-4888

YouthCourt Representative

Mr. Payne, YC Rep

Director of Technology- Eric Stewart

The Director of Technology participated in session two and three of the Versatrans training with the District's Transportation team on Tuesday, October 6, 2020 and Thursday, October 8, 2020. The training was held at the Office of Student Support Services in Carson, MS.

The District received a revised allocation from HB 1788 on October 1, 2020. The Director of Technology finalized the budget and received vendor quotes for technology purchases for HB1788. Superintendent Jordan, Mrs. Sheila Copeland, and myself completed the Grant Signature Sheet and the Grant Budget Summary. It will be presented to the Board of Trustees on Monday, 10/12/20 for final review and approval.

The Director of Technology submitted a revised ad to the Prentiss Headlight for publication on Wednesday, October 7, 2020 to solicit bids. The RFP has been finalized and Form 470 will be posted for vendors to review the information. An onsite vendor's meeting will be forthcoming.

Currently, the Tech Staff is focused on preparing computer labs at all schools for upcoming District Wide Assessments that will start the week of October 12, 2020.

The Director of Technology is in the process of collaborating with the integration team at Edgenuity to prepare the new system to be online starting the week of October 12, 2020.

The Technology Staff participated in session one of the ID AlphaCard badge system training.

Principal - Career and Technical - Willie Armstrong

CTE is getting prepared for the 9 weeks testing for their students. They will be contacting students to inform them of what day he/she will need to come to the CTE building so he/she can be tested.

Principal- Jefferson Davis County High School- Carrie Hammond-Walker

This week is 9 weeks testing week.
Please be mindful of the following:

- Nine weeks tests will be uploaded into the teachers' Google Classroom and available in next week's packet.
- **Algebra 1, Biology 1, English II, and U.S. History students must take those particular 9 weeks tests on campus. The calendar is below.**
- Students should arrive at 7:30 a.m. on the date of their test for breakfast. Testing will start promptly at 8 a.m. Lunch will be served to all students during lunch hour. Testing will resume after lunch hour.
- All parents should pick up their child by 3:05 p.m.
- Transportation will not be provided.
- Students must wear the school uniform when on campus. Students may wear bluejeans (with no holes) and a Jaguar shirt if a uniform is not available.
- Students must also bring paper and pencil.
- ALL students and staff must wear a mask and practice social distancing at all times when on campus.

Nine Weeks Testing Calendar

October 13th Tuesday	October 14th Wednesday	October 15th Thursday	October 16th Friday
<u>Algebra 1 and Biology 1</u> students should report to campus. 7:30 Arrival 3:00 Departure	<u>U.S. History</u> students should report to campus. 7:30 Arrival 3:00 Departure	<u>English II</u> students should report to campus. 7:30 Arrival 3:00 Departure	<u>Make Up Testing Day</u> Any student who missed testing during the week should report to campus. 7:30 Arrival 3:00 Departure

Students may finish early.
 Parents must provide transportation.
 Other Math, Science, History, English, and elective tests not listed will be taken from home.

Please visit our school's social media sites often. We continue to be available for our students and parents. If you have any questions, you can always reach us at 601-943-5391.

Principal- Carver Elementary School - Dr. Crystal Haynes

Greeting from CES

First Term District Wide Testing will begin on October 12, 2020. ELA testing will begin October 12-16, 2020. Math testing will begin October 19-23. On campus testing will be available for students without devices. Please contact the school office to schedule the

testing. The teachers will provide a schedule for specific grade level testing dates. Each Friday we invite students to participate in remediation activities with teachers. Participation is strongly encouraged. As we continue to move forward, we solicit your continued support and partnership. A special thanks Please contact the office if you require additional information, support, or assistance at (601) 943-5251.

Upcoming Events:

- ◆ 10/12/20 -First Term District Testing Begins
- ◆ 10/9/20 - Student Remediation Friday
- ◆ 10/19/20- Airs After School Tutoring

Principal- J E Johnson Elementary School - Johnnel Stewart

J E Johnson Elementary will have DWA testing starting this week. It will last for two weeks. We will have ELA testing the week on October 12th - October 16th. We will have Science and Math testing the week on October 19th - October 23rd. Testing will start at 8:30 am each morning. AIRS after school tutoring will start very soon Monday -Thursday from 3:15-4:30. This will be another opportunity to provide face to face instructional and remediation with students in the area of Reading. Save the Children program is going smoothly. They are offering services during school and afterschool virtually and some face to face opportunities in the areas of Reading.

Upcoming Events

- AIRS after school program to start tentatively October 19, 2020
- DWA testing October 12th-23rd
- Remediation/grade recovery during October 12th-23rd- Packets will be distributed and small groups of students will come on campus
- First Junior High Basketball game will be on October 15th vs Mendenhall
- Muffins for Mom October 19th 8:30-10:30 am (Drive-Thru event)

Human Resource - Brenda Walker

EMPLOYEE LEAVE: If an employee is out more than 3 days, we will need a doctor's excuse. We will also need to reach out to the employee. This is for ANY TYPE of leave (FMLA, COVID, etc.)

COVID LEAVE: Emergency Paid Sick Leave

The credentials for COVID leave are as follows:

- Up to 80 hours/10 days/2 weeks of paid sick leave at 100% of employee's regular rate (capped at \$511 per day)
 - Qualifying reasons:
 - Employees that have tested positive, documentation required from healthcare providers.
 - Employee has been advised by a healthcare provider to self-quarantine/isolate related to COVID-19, documentation required.
 - Employee is displaying COVID-19 symptoms and is seeking a medical diagnosis
- Caring for another individual that requires the employee's care
 - Up to 80 hours/10 days/2 weeks of paid sick leave at two-thirds of employee's regular rate (capped at \$200 per day)
 - Qualifying reasons:
 - To care for an individual who has tested positive, documentation required
 - To care for an individual who has been advised by a healthcare provider to self-quarantine/isolate related to COVID-19
 - To care for a child whose school or place of care is closed or unavailable due to COVID-19 precautions.
- **Expanded Family Medical Leave is Offered:**
 - An employee is unable to work or telework in order to care for their child whose school or place of care is closed or unavailable due to COVID-19 related reasons
 - One 12-week leave allotment for FMLA (Does not alter the way regular FMLA does)
 - First 10 days are unpaid unless
 - Eligible under the two-thirds pay, or
 - Personal accumulated leave is available
 - Remaining 10 weeks of leave is paid at two-thirds of the employee's regular compensation rate, capped at \$200 per day

BENEFITS OFFERED: The following are benefits that are offered to our employees:

- State of Mississippi Group Health Insurance - 1-800-709-7881
- State of Mississippi Life Insurance - 1-800-709-7881
- Group Dental Insurance - 1-800-521-2651

- Group Vision Insurance - 1-800-507-3800
- Cancer/Intensive Care/Life Insurance - 601-940-9871 (Bart Carter)
- Tax Sheltered Annuity - 601-940-9871 (Bart Carter)
- Short-term Disability - 1-800-662-1113
- Tax-Sheltered Medical Spending - 601-940-9871 (Bart Carter)
- Tax-Sheltered Dependent Care - 601-940-9871 (Bart Carter)
- Mississippi Deferred Comp. - 1-800-846-4551

RETIREMENT BENEFITS: Our retirement system is PERS of Mississippi. The phone number is 1-800-444-7377, and you can also visit their website at www.pers.ms.gov. Each employee has to contribute 9% of their gross wages each month, and the employer contributes 17.40% each month.

TIER 1: Hired on or **before June 30, 2007**, you are vested after 4 years of membership service. You can retire with 25 years of creditable service at any age or age 60 and vested. You are eligible for Partial Lump Sum Option (PLSO) with 28 years of creditable service or age 63 and vested.

TIER 2: Hired **between July 1, 2007 and June 30, 2011**, you are vested after 8 years of membership service. You can retire with 25 years of creditable service at any any age or age 60 and vested. You are eligible for Partial Lump Sum Option (PLSO) with 28 years of creditable service.

TIER 3: Hired **on or after July 1, 2011**, you are vested after 8 years of membership service. You can retire with 30 years of creditable service at any age or age 60 and vested. You are eligible for Partial Lump Sum Option (PLSO) with 33 years of creditable service.

KNOW YOUR BENEFITS: The website to see more details on your health insurance is knowyourbenefits.dfa.state.ms.us.

You can set your own myblue account by visiting myblue.bcbsms.com. This will allow you to create a username & password. You will be able to see personal information on your life and health insurance.

WELLNESS VISIT:

Please remember to go get your Wellness Visit. We get one free every year. Be sure to tell your provider it's your wellness visit, and you don't have to pay anything for it. We want you to "Stay Healthy".

You may also call Ms. Brenda Walker at 601-792-2146 or Ms. Markeshia Hammond 601-792-5422.

PROFESSIONAL DEVELOPMENT:

MDE is offering free Professional Development. Please visit their website and go to:

- Directory
- Professional Development
- Professional Development Calendar

Please take advantage of the training that will be beneficial to you.

OPEN ENROLLMENT (HEALTH INSURANCE)

Open enrollment for health insurance coverage will begin October 1, 2020 and last through October 31, 2020. If you need to add or delete anyone from your insurance coverage, please complete a new enrollment form.

If you have **NO CHANGES**, there is nothing you will need to do.

There will be a **RATE INCREASE**, and it will be deducted from your December paycheck, to go into effect on January 1, 2021.

We will be sending out the new rates, along with the enrollment form very soon.

THANK YOU AND LET'S HAVE A GREAT YEAR !!!

Director of Food Service - Cindy Daley

Still trying to get correct and complete bus route printouts to each driver.

I was also contacted by Save the Children about some more grant money provided by No Kid Hungry to serve food in another capacity than our meal program. The amount can range from \$5,000 to \$50,000. I am just waiting to hear the amount to determine what sort of program we can offer. Either another weekend snack program, a supper meal, or maybe another milk program is what I am considering.